

## STANDING RULES

### I. PRAYERS

Each Intergroup meeting shall be:

- . opened with The Serenity Prayer, and
- . closed with The Serenity Prayer.

### II. THE CHAIR

The order of succession for presiding at the meetings shall be:

First - The Trusted Servant

Second - The Treasurer

Third - The Recorder

Fourth - The Parliamentarian

Fifth - Any I.G. member by vote of those present

### III. AGENDA

A. The Trusted Servant shall prepare a proposed agenda for each meeting. Members are requested to suggest additions to the agenda by calling the Trusted Servant at least one week before the meeting.

B. The agenda shall include:

- . Opening with the Serenity Prayer
- . Announcement that meeting is closed.  
Only Sex Addicts may participate.
- . Preamble is read.
- . Traditions are read.
- . Discuss and Approve previous month's Intergroup Minutes.
- . Discuss and Approve current month's Agenda.
- . ANNOUNCEMENTS
- . TIMELY OLD BUSINESS
- . TIMELY NEW BUSINESS AND BUDGET DECISIONS

. NON TIME SENSITIVE OLD BUSINESS

. Close with The Serenity Prayer

in that order.

- C. The agenda shall be adopted by majority vote early in the meeting. Items may be added or subtracted before adoption.

#### IV. RULES

- A. The Standing Rules shall govern the meeting.
- B. The Standing Rules may be amended by proposal at one meeting and majority vote at the following meeting.
- C. The Standing Rules may be amended for a single meeting, with no notice, by a two-thirds vote.

#### V. ENFORCEMENT OF RULES AND APPEAL

The Chair shall enforce the rules, but a member may appeal a ruling of the Chair. Following a brief statement by the challenging member, and a response by the Chair, the Chair shall put the question, and a simple majority (or a tie) shall uphold the ruling of the Chair. The Chair may vote on an appeal.

#### VI. MINUTES

The minutes of the previous meeting shall be presented for adoption. The minutes may be amended to make corrections of fact, but they may not be changed in an effort to modify actions previously taken.

## VII. MOTIONS

All decisions of the meeting are to be made by means of a motion made by any SAA member present, seconded by an I.G. member or alternate, stated by the Chair or the Recorder, offered for debate, restated by the Chair or the Recorder, and then put to a vote by the Chair. Motions shall be stated in the positive, not in the negative. Except in the case of very clear and simple motions, all motions should be presented in writing to the Chair.

## VIII. DEBATE

The Chair shall give preference to the maker of the motion to speak first. Recognition shall alternate, as far as practicable, between those favoring the question and those opposing the question. No member shall speak a second time until all those wishing to speak on either side of the question have spoken once, nor speak a third time in debate. All debate shall be directed through the chair or the committee representative, as the Chair so designates.

## IX. CLOSING DEBATE

If the Chair determines that there has been ample debate, with full opportunity for both sides to be heard, or if the Chair sees that, after several speakers, there are no members coming forward in opposition, the Chair, on its own initiative, may propose that the debate be closed. If there is objection from the assembly, then the Chair shall proceed to put the question of whether or not to close debate. Any member, upon proper recognition and without interrupting any other speaker, may move that debate be closed, provided that there has actually been debate on the issue. The motion to close debate is not debatable and requires a two-thirds vote.

## X. AMENDMENTS

- A. Changes in the main motion may be proposed by means of amendments which:
  - 1. add to the motion;
  - 2. delete from the motion;
  - 3. delete and add (or substitute).
- B. Amendments must be relevant. An amendment may be hostile, but it cannot simply negate the motion it seeks to amend, as by adding the word **not** to the proposal.
- C. Main motions may be amended by majority vote.

## XI. OTHER DISPOSITIONS OF MAIN MOTIONS

- A. At any time during debate of the main motion, a member, upon proper recognition and without interrupting any other speaker, may move:
  - 1. to postpone the main motion to some other reasonable time. This motion is debatable and amendable; or
  - 2. to refer the main motion to a committee or some other group or person. This motion is debatable and amendable.
- B. Upon such motion, the mover shall first be recognized to speak, and then the mover of the main motion shall have preference in recognition to respond. If an amendment to the main motion is pending at the time, then the amendment shall remain with the main motion if it is postponed or referred.

## XII. WITHDRAWAL OF MOTIONS

Once a motion has been stated by the Chair it cannot be withdrawn, except upon the approval of the Intergroup. The maker may request withdrawal, and if there is no objection, it shall be withdrawn. If there is objection, then withdrawal shall require a simple majority vote.

## XIII. VOTING

The Chair shall put the question and ask for the "ayes" and "nays" by voice vote. If the Chair is in doubt, or if any member calls for it, there shall be a counted vote.

## XIV. ADJOURNMENT

The motion to adjourn or recess is in order at any time, except during a vote, and is not debatable except on the question of reconvening, if contained in the motion.

## XV. NOMINATIONS AND ELECTIONS

- A. When there is an opening for an office it shall be announced in the regular meeting, with the nominations and election to take place at the following regular meeting.
- B. To be eligible for election a candidate must:
  - 1. be nominated by one member;
  - 2. be seconded by another member;
  - 3. meet all requirements of office;
  - 4. express a willingness to assume the duties of office.
- C. Election requires a majority vote. If no candidate receives a majority on the first ballot, there shall be a runoff election between the two candidates with the largest number of votes.